



## Event Coordinator Agreement

1. **Payment Liability:** A Director fee of \$ \_\_\_\_\_ is due upon scheduling the event. Event must be cancelled within 30 days of the event for a refund. Any event cancelled within 14 days of the event will not be refunded.
2. **Performance:** Director will provide a “turn key” sound-off, which will include judges, score sheets, rulebooks, and test software. Director will take registration, hold event meetings, and run awards ceremony. Director will provide dealer with 100 fliers for local advertising. Director will also distribute 100 fliers to local area.
3. **Concessions:** Store sales may be made at event location. All money collected from sponsor dealer sales are retained by the sponsor dealer.
4. **Entry Fees: Entry fee will be \$20 and re-run fees will be \$5. All entry and re-run fees will be retained by Competition Only**
5. **Cancellation by the Director:** If the director is unable to perform for any reason beyond their control, the dealer will receive a full refund of event fees. Competition Only will not be responsible for any loss or damage incurred by any person(s) other than Competition Only or the Director before, during, or after any event, or as a result of the cancellation of the event.
6. **Trophies:** Trophy orders will be made with Competition Only. A deposit of 50% is required at the time of ordering on special order trophies. Trophies will be provided day of show. Trophy cost and description are described in #11 below. Regular class trophies are included in the sponsor fee.
7. **Exceptions to above:**
  
8. **Event Location:** \_\_\_\_\_
9. **Event Telephone and Fax number: 803 666-1140/803-468-3531**
10. **Event Date:**
11. Trophy cost and description

**Trophies total cost:** \_\_\_\_\_

12. Print Name: \_\_\_\_\_

13. Authorized signature: \_\_\_\_\_

14. Print Director Name : Shadow or Stanley

15. Competition Only Authorized Signature: \_\_\_\_\_

This contract applies only to event date above, and cannot be used for other show dates.